

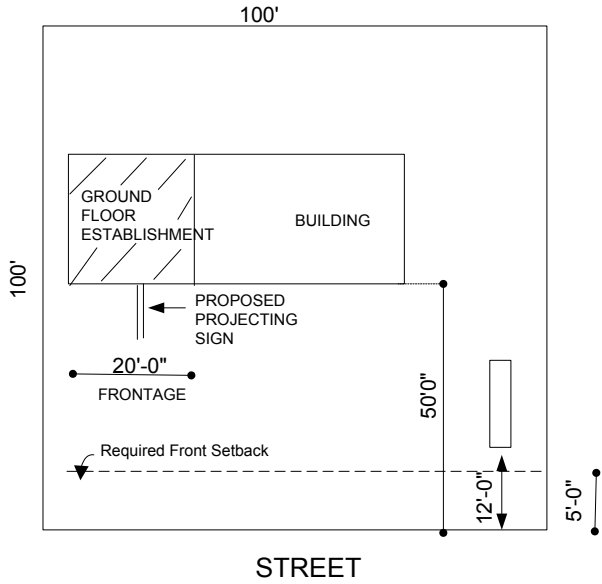
## **REQUIREMENTS FOR SIGN PERMIT**

A sign permit application must be accompanied by two (2) copies of scaled plans showing the following:

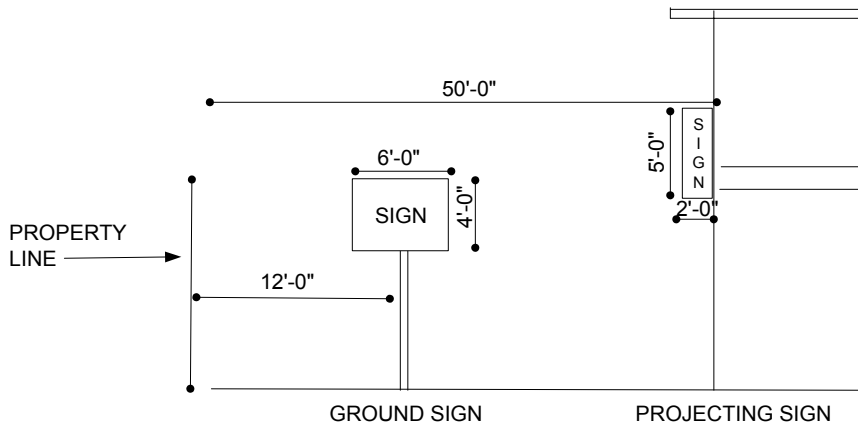
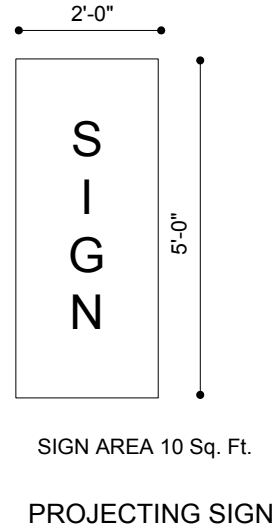
1. Plot plan with dimensions of lot.
2. Location of building on lot.
3. Location of establishment with dimension of frontage. Will require floor plan when there are multiple tenants sharing the area of the establishment.
4. Location of sign on the building and/or lot.
5. Information for all existing signs on the building and/or lot.
6. Detailed sign design with dimensions.
7. Front or side elevations of building showing proposed sign (s) as appropriate. Side elevations for hanging or projecting signs.
8. Height dimensions from bottom edge of sign to ground or sidewalk for hanging and projecting signs.
9. Distance from front property line to any structure on lot for determination of ground sign.
10. Distance from front property line to proposed ground sign.
11. Horizontal distance from any sign projecting into the public right-of-way and the street or curb line.

**NOTE:** Plans shall be of sufficient clarity to indicate the extent of proposed signage and show that it will conform to the provisions of the sign ordinance and all relevant laws.

# EXAMPLE OF TYPICAL PLAN FOR SIGN PERMIT B-2, BMX-3 AND HCDA ZONINGS

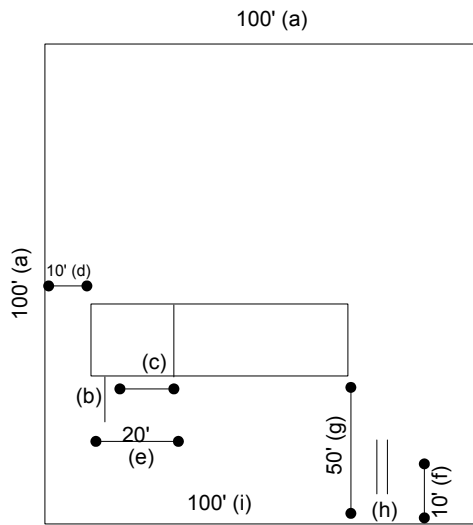


PLOT PLAN

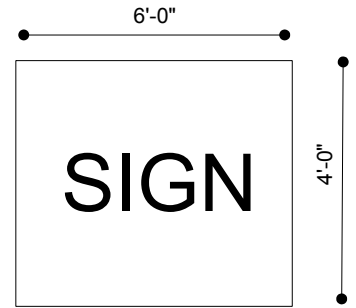


SIGN ELEVATION

# EXAMPLES OF DRAWING FOR SIGNS



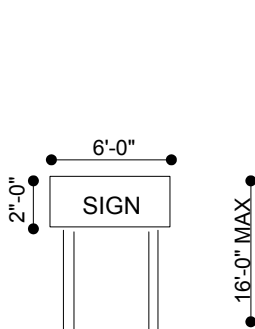
- (a) Dimensions of lot
- (b) Location of proposed sign
- (c) Location of existing signs
- (d) Location of bldg. on lot
- (e) Frontage dimension of establishment
- (f) Ground sign location (count as one sign), if any
- (g) Distance from property line to bldg. for ground sign, if any
- (h) Distance from property line to ground sign
- (i) Required front yard dimension



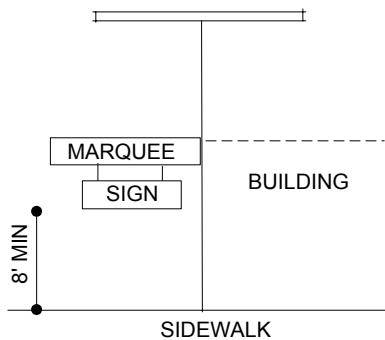
SIGN AREA 24 Sq.Ft.

PROVIDE SIGN AREA AND DIMENSIONS

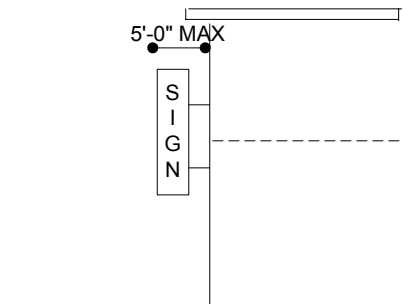
## PLOT PLAN



## GROUND SIGN



## HANGING SIGN



## PROJECTING SIGN

- (a) Show distance from property line to building
- (b) Indicates required front yard
- (c) Show maximum height dimension
- (d) Show distance from street or curb line
- (e) Show vertical clearance

